

# **HOWICK PAKURANGA SWIM CLUB ( HPK )**

## **INFORMATION SHEET**

Welcome to HPK Swim Club. This sheet contains important information to help you find your way through the first few months of joining the club.

**Club Website:** [hpkswimclub.org.nz](http://hpkswimclub.org.nz)

The website provides information on a variety of topics and it is good to familiarise yourself with it. You can also access online entries through the site.

**Administrator:** Vicki Ashley    Ph 534-2693 or 535-5230,  
Email [admin@hpkswimclub.org.nz](mailto:admin@hpkswimclub.org.nz)

If you have any queries regarding the Club, monthly accounts, meet entries etc please feel free to contact Vicki by phone or email. She is also at Lloyd Elsmore Pool most weeknights between 4.00-6.30pm during the school term or can be reached at home during holidays.

### **Swimgym Accounts:**

You will be sent a monthly account according to which squad you are in. Payment may be made by automatic payment (account is on the bottom of the bill) cheque (to be made payable to Swimgym) cash or eftpos (at the Swimgym office Lloyd Elsmore Pool). Payments may be posted, paid to Vicki or at Swimgym or put in an envelope and deposited in the entry box at Lloyd Elsmore Pool.

**Please make sure this payment is on a separate cheque to any payments being made to the Club.**

For any queries about your account please contact Swimgym..

### **Uniform:**

The Club has various items for sale. **If you are entering a meet you MUST have a Club shirt, black togs and a Club swim cap**, other items are optional. These can be purchased at Lloyd Elsmore Pool during Club office hours, by arrangement with Vicki or fill in the uniform order sheet available on the club website.

### **Race Nights:**

Are held every second Tuesday at 7pm at Lloyd Elsmore Pool. This night is open to all HPK Swim Club members and is a good opportunity to get race times for meets. A copy of the terms programs is sent out with the monthly accounts.

### **Meet Entries:**

Up-coming meet flyers are available from the Club website (under Calendar). Please check with your coach as to whether they want you to enter a specific meet, they will also help you select which events to enter. A meet calendar is normally sent out at the beginning of each year advising swimmers what meets their squad is targeting for the year.

Entries can be made online through the Club website or by manual entry (form can be downloaded from web site) or contact Vicki and she will assist you through the process. Money for the entries may be placed in a marked envelope and deposited in the entry box at Lloyd Elsmore Pool or dropped into Vicki (cheques are to made out to HPK Swim Club).

We hope this is of some help to you. If you have any problems please don't hesitate to contact us .

**HPK Swim Club**